

## CUE CROSS REGISTRATION FORM

LAST 4 DIGITS OF SS#

DATE OF BIRTH

STUDENT ID AT HOME INSTITUTION

DATE

LAST NAME

FIRST

INITIAL

LOCAL ADDRESS

GENDER (MALE/FEMALE)

CITY

STATE

ZIP CODE

EMAIL ADDRESS

LOCAL TELEPHONE NUMBER

HOST INSTITUTION

HOME INSTITUTION

HOST COURSE INFORMATION			
DEPARTMENT	COURSE NUMBER	SECTION/CLASS #	CREDIT HOURS
TITLE			INSTRUCTOR

Is this an online course?  Yes  No Section/Class option #2: \_\_\_\_\_ Section/Class option #3: \_\_\_\_\_

ADVISOR SIGNATURE

DATE

ACADEMIC DEAN OR CUE OFFICER SIGNATURE

DATE

XC: HOST REGISTRAR HOME REGISTRAR STUDENT

Total Hours enrolled with CUE course \_\_\_\_\_

- Enrollment forms must be completed and returned to the Office of the Registrar at University of Indianapolis by **August 10<sup>th</sup> for the fall semester and December 10<sup>th</sup> for the spring semester**. Each University has their own deadlines we must adhere to. You may check their website for information.
- **Students DO NOT contact the other university directly. If enrollment is done directly through the other university, you WILL BE BILLED for that course.**
- Be aware of the academic calendar at the university offering the course. Classes may start before or after University of Indianapolis classes. If enrolled, you will be expected to adhere to their schedule.
- **Application does NOT automatically assure registration in the course.** Students will be notified of space availability near the beginning of class. Classes may fill up and be closed prior to the processing of consortium enrollment.
- Consortium students may NOT be put on a waitlist for a class at the HOST University.
- Consortium students may NOT be enrolled after the start of class at the HOST University.
- Instructor approval will NOT override any deadlines.
- If a course is absolutely necessary for your major, to graduate, etc. – you may want to consider applying to be admitted as a visiting student to that university, which also means you will have to pay tuition to the university.
- **If you are admitted as a visiting student you will pay tuition to that university and MAY NOT switch to consortium at a later date.**
- **Additional requirements and exclusions are listed at <https://uindy.edu/registrar/consortium-urban-education>.**

Student Signature

Date

