



Policy Title

15 Passenger Van Policy

Policy Number: *PAC will determine this number*

Effective Date: *PAC will determine this date*

Office: *If detailed questions, which office is best contact? Procurement Services*

PURPOSE: *This section should include reason or rationale for the policy.*

The purpose of this policy is to reduce the risk of accident and possible injury or death associated with the operation of 15-passenger vans.

REFERENCE DOCUMENTS/RELATED INFORMATION:

List any other policies or information that should be cross referenced.

SCOPE: *Who is affected by this policy or needs to read it?*

Faculty, Staff and Students

POLICY HISTORY: *Include any information about previous versions or whether this replaces an existing policy.*

Last modified March, 2017

Policy Title

POLICY STATEMENT: *State the policy here. The policy statement should include the principles of the policy: what is permitted or prohibited, what is required, or how issues will be handled. If viewers read only this section, they will know that the policy is and how it extends to the university. If procedures are short in nature, please include in policy. If procedures are lengthy, please provide separate document.*

Previously, UIIndy had a policy where no 15 Passenger Vans were to be used for university business. This was due to the high risk of roll overs because the vans were improperly balanced, especially the older vehicles. Many instances of roll overs with injuries and deaths have occurred and UIIndy simply could not take that risk with our students, faculty, and staff.

Because 15 passenger van manufacturers have addressed this problem within the newer vehicles, UIIndy is updating the policy as follows:

15 passenger vans can be used, ONLY if they meet the following criteria:

- The van **MUST** be 2010 or newer.
- The van **MUST** be rated as a 15 passenger van
- **NO** students are allowed to be the driver of the 15 passenger van or any other vehicle.

Thrifty Rental Car and Hertz no longer offer 15 Passenger Vans. They only have the 12 Passenger Vans. As an option, contact our preferred bus supplier, Free Enterprise/Star of America by contacting Adam Staab at 317-260-5148 for a 15 passenger vehicle.

