



Missing Student Policy

Effective Date: September, 2017

Office: *If detailed questions, which office is best contact?*

University Police & Office of Student Affairs

PURPOSE: *This section should include reason or rationale for the policy.*

This policy contains the official notification procedures of The University of Indianapolis for missing students who reside in on-campus housing, in accordance with the requirements of the Higher Education Opportunity Act of 2008 (the "HEOA")

The reason for Policy/Purpose The purpose of this policy is to promote the safety and welfare of members of the University community through compliance with the requirements of the HEOA.

REFERENCE DOCUMENTS/RELATED INFORMATION: *List any other policies or information that should be cross referenced.*

SCOPE: *Who is affected by this policy or needs to read it?*

Faculty, Staff and Students

POLICY HISTORY: *Include any information about previous versions or whether this replaces an existing policy.*

Policy Title

POLICY STATEMENT: *State the policy here. The policy statement should include the principles of the policy: what is permitted or prohibited, what is required, or how issues will be handled. If viewers read only this section, they will know that the policy is and how it extends to the university. If procedures are short in nature, please include in policy. If procedures are lengthy, please provide separate document.*

Policy Statement This policy contains the official notification procedures of The University of Indianapolis for missing students who reside in on-campus housing, in accordance with the requirements of the Higher Education Opportunity Act of 2008 (the “HEOA”).

Reason for Policy/Purpose The purpose of this policy is to promote the safety and welfare of members of the University community through compliance with the requirements of the HEOA.

Missing Students Who Reside in On-Campus Housing

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify the UIndy Police Department at (317) 788-3333.

UIPD will generate a missing person report and initiate an investigation. After investigating the missing person report, should UIPD determine that the student is missing and has been missing for more than 24 hours, UIndy will notify the Indianapolis Metropolitan Police Department (IMPD) and the student’s emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, UIndy will notify the student’s parent or legal guardian immediately after UIPD has determined that the student has been missing for more than 24 hours.

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by UIndy in the event the student is determined to be missing for more than 24 hours.

If a student has identified such an individual, UIndy will notify that individual no later than 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact can do so through the UIndy Residential Life web site.

Contacts:

Subject: Missing Persons

UIPD (317) 788-3333

E-mail: police@uindy.edu

Web-site: <http://www.uindy.edu/residence-life>

UIndy Housing (317) 788-6170

E-mail: kvitangeli@uindy.edu

Related Information:

Higher Education Opportunity Act of 2008, Public Law 110-315

Policy Title