



## On-Campus Use of Alcohol Policy

Effective Date: October,  
2017; amended effective  
September, 2022

Office: Risk Management;  
Events Services

**PURPOSE:** This section should include reason or rationale for the policy.

The University of Indianapolis is committed to maintaining a safe and inviting campus environment for its community members and visitors. This policy provides a consistent approach to alcohol usage at official University of Indianapolis Events and Guest Hosted Events on University of Indianapolis property, and adheres to federal, state, and local laws and ordinances.

**SCOPE:** Who is affected by this policy or needs to read it?

All persons must comply with this policy while on the University of Indianapolis campus and/or while attending, organizing, or supervising University of Indianapolis Events on-campus and Guest Hosted Events on campus.

**REFERENCE DOCUMENTS/RELATED INFORMATION:** List any other policies or information that should be cross referenced.

[Alcohol Request Form](#)

**POLICY HISTORY:** Include any information about previous versions or whether this replaces an existing policy.

*Last updated September, 2022*

## **POLICY STATEMENT:**

It is the policy of the University of Indianapolis that alcohol is not permitted on campus unless otherwise permitted by this policy. The University of Indianapolis is committed to maintaining a safe and inviting campus environment for its community members and visitors. This policy provides a consistent approach to alcohol usage at official University of Indianapolis Events and Guest Hosted Events on University of Indianapolis property, and adheres to federal, state, and local laws and ordinances. All members of the University of Indianapolis community and visitors to the University of Indianapolis campus are required to follow this policy. In doing so, the University of Indianapolis will be able to allow alcohol to be served in a responsible manner at some events.

All persons must comply with federal, state, and local laws and the policies of the University of Indianapolis and the University's Board of Trustees governing the use, possession, manufacture, distribution, dispensation, and sale of alcoholic beverages while on the University of Indianapolis campus, attending University of Indianapolis events either on- or off-campus, and attending Guest Hosted Events on University of Indianapolis property.

Alcohol may be served at University of Indianapolis Events and Guest Hosted Events on-campus with **prior** approval from the Alcohol Review Committee or **prior** approval from the University of Indianapolis Board of Trustees. Requests must be made in writing by the event Organizer on the attached form **no later than thirty (30) days prior to the date of the event**. No advance request is required where prior approval for a particular event or series of events has been provided by the University's Board of Trustees.

No alcohol may be possessed, served and/or consumed in any of the University of Indianapolis residence halls. However, alcohol may be brought into and consumed responsibly at Greyhound Village by its lessees and their invitees in accordance with the lease agreement. All University of Indianapolis Events and Guest Hosted Events held at Greyhound Village where alcohol is to be served must adhere to this policy. Additionally, no University funds or monies from student organization accounts may be used to purchase alcoholic beverages without the authorization of the Dean of Students or his/her designee.

Unless otherwise permitted by this policy, no outside alcohol may be brought onto University premises or into any University building, facility, or venue. Unless otherwise permitted by this policy, only alcohol being served and/or sold by the University's third-party vendor may be brought into any University building, facility, or venue.

## **Athletics Events Protocols and Planned Controls**

Where alcohol is to be served and/or sold in designated locations at any University of Indianapolis athletics event/venue, event organizers shall meet in advance with the University's designated alcohol sales vendor, Quest Food Management Services, LLC, to determine the following, which may vary depending upon the campus athletics venue and the number, setup, and layout of authorized purchasing and consumption areas:

- Liquor license requirements
  - Signage requirements
  - Sales and consumption area requirements, area layout, and exiting requirements
  - Per transaction serving limits and tracking mechanisms (e.g. tickets, wristbands, and/or other methods)
  - Designated sales cutoff time(s)
  - Security monitoring and personnel requirements
  - Enforcement of identification requirements and no sales to underage or visibly intoxicated persons
  - Seating and trash receptacle planning
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1. No University of Indianapolis employee may serve in a bartending or alcohol pouring capacity for any on-campus event. Only third-party vendors with appropriate licensing and appropriate bartender licensing and training certifications may bartend and serve/pour any alcohol on the University's campus.
  2. No minor or any individual who is visibly intoxicated shall be served by the third-party vendor.
  3. All alcohol purchased shall be consumed only in designated areas. No alcohol may be removed from designated areas.
  4. All designated exits shall be clearly marked.
  5. University of Indianapolis Police Department officers shall be present at any athletics venue where alcohol is being sold and/or served.
  6. No alcohol sales shall occur earlier or later than those times that may be designated by Indiana law.
  7. No outside alcohol may be brought into any University athletics venue. Only alcohol being served and/or sold by the University's third-party vendor may be brought into any athletics venue.
  8. The University may require guests to purchase a ticket to access athletics venues and restricted areas where alcohol is being served and/or sold.

## **Definition of Terms**

**Campus:** University-owned or leased buildings, grounds and property, including sidewalks and streets within campus boundaries.

**Guest Hosted Event:** Any event or activity organized, sponsored, or supervised by any person or entity that is not the University of Indianapolis.

**Organizer:** The University of Indianapolis, college, school, office, department, unit, or affiliate organizing, sponsoring, and/or supervising the University of Indianapolis event.

**University of Indianapolis Events:** Any event or activity organized, sponsored, or supervised by a University of Indianapolis college, school, office, department, unit, or affiliate.

**Alcohol Review Committee:** Consists of Vice President and General Counsel, Vice President for Mission, and Vice President for Student Affairs and Dean of Students, Vice President and Secretary to the University and Director of University Events

### **Reservation of Rights**

1. The University of Indianapolis expressly reserves the right to amend this policy at any time with or without advance notice.
2. The University reserves the right to discontinue alcohol sales and/or service at any time and for any reason during any event where alcohol use may be authorized pursuant to this policy.
3. The University reserves the right to instruct its third-party vendor to deny alcohol sales or service to any individual who is visibly intoxicated.
4. The University reserves the right to remove from its premises any individual engaging in conduct that is illegal and/or conduct that violates this or other University of Indianapolis policies.