



UNIVERSITY *of* INDIANAPOLIS®

TRANSFER, VISITING, or AUDIT STUDENTS

Application for Admission (full-time or part-time)

2010–2011

Transfer Application for Admission

**Inspiring
Excellence™**



General Information

Admission Guidelines

Transfer Students. Eligibility is determined from a candidate's secondary school record, standardized test performance, and previous college achievement.

For immediate admission consideration, transfer students usually should have achieved a good overall record and maintained at least a C average in previous college work. Applicants who haven't achieved this average may be considered after a one-semester waiting period from the date of their last college enrollment.

Special Students/Part-time Students. Students who do not meet full-time admission guidelines and those seeking part-time load limits will be considered for special-student admission.

Visiting Students. Students working on a degree at another accredited institution may enroll as transient students at the University of Indianapolis. Prerequisites must be met in courses in which enrollment is sought. Visiting students must submit an official college transcript and must not be on academic probation. It is the student's responsibility to obtain course approval from the parent institution.

Audit Students. Audit (noncredit) students must meet prerequisites of the course in which enrollment is sought. No official grade or academic credit is awarded. Regular class attendance is expected; excessive absences render one subject to withdrawal.

Admission Procedures

Admission Decisions. A decision is made on completion of a candidate's application file. A *tentative* admission decision may be made for a transfer student based on a college transcript that includes completion of college coursework with a satisfactory minimum of a 2.0 GPA; a *final* decision is made based on the student's ability to submit all college transcripts and a final high school transcript showing completion of all graduation requirements, and obtaining a high school diploma that meets federal guidelines for ability to benefit.

Tests to Take. Students seeking full-time admission are required to submit Scholastic Aptitude Test (SAT) or American College Test (ACT) scores. Writing samples are recommended but not required for admission. Writing scores from the SAT or ACT tests

may be used for placement or advising. This requirement may be waived if the applicant has earned more than 20 credit hours with a 2.0 GPA or above or holds an earned degree from another regionally accredited institution. The test requirement is not in effect for students who wish to attend part-time.

Credit Evaluation. Upon admission, your transcripts will be sent to the appropriate Key Advisor for evaluation. The Office of the Registrar will forward your credit evaluation to you via mail as soon as it is complete.

Advance Tuition Deposit. A \$100 tuition deposit is required of all candidates offered admission to Day Division for the term beginning in August. The deposit is due March 1 or two weeks after the offer of admission, whichever is later. Requests to defer the tuition deposit during this period should be made to the director of Admissions. It is 100 percent refundable on written request until May 1 and 50 percent refundable on written request from May 2–July 1, but 100 percent nonrefundable thereafter. A \$100 nonrefundable tuition deposit is required for January Day Division enrollment.

Health Form. Students admitted for nine hours or more for Day Division must have a medical record on file prior to initial enrollment. This medical form will be sent from the Office of Admissions.

Credit by Examination. Students may earn an unlimited number of hours by scoring satisfactorily in any of the following programs: the College Board Advanced Placement Program, Educational Testing Service College Level Examination Program (CLEP), and American College Testing Proficiency Examination Program (PEP). Information is available from the Office of the Registrar at (317) 788-3219.

Housing (campus)

Candidates for Day Division enrollment should indicate a housing preference in the space provided on the application form. Applicants planning to live in a campus residence hall will receive housing deposit and contract information at the appropriate time.

Semester I housing deposits are due by March 1 or two weeks after the offer of admission, whichever is later; refunds follow the tuition deposit schedule. Housing deposits for Semester II are due by December 1 or promptly on

notification of admission, whichever is later. Semester II housing deposits are nonrefundable.

Residence hall and roommate preferences will be honored whenever possible, with consideration given to the order in which deposits and contracts are received. Usually, housing is available only to full-time students enrolled in the Day Division, although individual requests will be considered on a space-available basis.

For residence facility information, call the Office of Residence Life at (317) 788-3530. The University reserves the right to make all final decisions regarding residence hall assignments and to determine who may live in University-owned housing.

Financial Aid

Types of Aid. Several types of need-based financial aid are available from federal, state, and institutional sources.

Eligibility. Before an offer of financial assistance can be made, a student must be admitted to the University.

Application Process. To apply for financial aid, a student should:

1. file the **Free Application for Federal Student Aid (FAFSA)**, available online at www.fafsa.ed.gov from high school counselors and the Financial Aid Office, which must be received by the federal government on or before March 10. List the University of Indianapolis to receive a copy of the FAFSA (Code #001804).
2. file the **University of Indianapolis Application for Financial Aid** with the Financial Aid Office by March 1.

For More Information. Call the Office of Financial Aid at (317) 788-3217 or 1-800-232-8634.

Instructions to the Applicant

1. Please request that official copies of high school/college transcripts (if applicable) and ACT or SAT test scores be mailed directly to the Office of Admissions.
2. Enclose the \$25 application fee and forward the form and fee to the Office of Admissions. Please make check or money order payable to University of Indianapolis.

(If you are a freshman student, please complete our freshman application instead of this transfer application.)

Personal Information

Full Legal Name _____ (Preferred Name: _____)
(Last) (First) (M.I.)

Maiden or Previous Name _____

Street Address _____

City _____ State _____ Zip Code _____ County _____ Country _____

Home Telephone (_____) _____ Cell Phone (_____) _____

E-mail Address _____

Female Male Birth Date (optional) _____

Social Security Number (required if filing for financial aid) _____ *(The SSN is required for students who want to apply for any type of financial aid. It is used to match your admission and FAFSA records. Students without an SSN on file may not receive their financial aid awards.)*

Country of Citizenship _____ If Not United States, Status _____

Ethnicity and Race:

Are you Hispanic/Latino? *(Choose one)* No, not Hispanic/Latino Yes, Hispanic/Latino
What is your race? *(Choose one or more)* American Indian/Alaska Native Black or African American
 Asian White Native Hawaiian or Other Pacific Islander

Religion (optional) _____ Church Name (optional) _____

List full name and relationship of each relative who is attending or who has attended the University of Indianapolis. _____

Are you the spouse or dependent child of a University of Indianapolis full-time faculty or staff member? Yes No

Education Information

Name of high school you attended _____ City _____ State _____

Date of high school graduation _____ General Education Development Test (GED)? Yes No

OFFICE USE ONLY

Diploma type _____
CR _____ / _____ H.S. Code _____
CP _____ GPA _____ Adm.Couns. _____
Decision Code _____
NCAA _____ Athletics _____
Different Parent Address? Yes No

OFFICE USE ONLY

Fee Paid _____ Date _____
SAT Date _____ CR _____ M _____ W _____
SAT Date _____ CR _____ M _____ W _____
ACT Date _____ E _____ M _____ R _____ SR _____
ACT Date _____ E _____ M _____ R _____ SR _____

Employment Information

If you are currently employed, please indicate: Full-time Employer Name: _____
 Part-time Employer Address: _____
 Position: _____ Work Phone: _____

Does your employer offer tuition reimbursement? Yes No

Enrollment Information

What academic program do you plan to pursue? (See list on page 6.) Please list **ONE** program unless you are listing a preprofessional program, in which case you should list the undergraduate academic program also (e.g., Pre-Physical Therapy/Human Biology). _____

Requested Date of Enrollment

<i>Term</i>	<i>Year</i>	<i>Term</i>	<i>Year</i>	<i>Check one:</i>	<input type="checkbox"/> Full-time (12 hours or more)
<input type="checkbox"/> Semester I (August) _____		<input type="checkbox"/> Summer I (May) _____			<input type="checkbox"/> Part-time (fewer than 12 hours)
<input type="checkbox"/> Semester II (January) _____		<input type="checkbox"/> Summer II (June) _____			<input type="checkbox"/> Day Classes
<input type="checkbox"/> Other (list month and year) _____					<input type="checkbox"/> Evening Classes

Are you enrolling at the University of Indianapolis as a visiting student? Yes No

Do you plan to live on campus? Yes No

Are you now attending another college or university? Yes No

Are you a registered nurse? Yes No

Have you ever been on academic or social probation, suspended, expelled, or refused readmission to any college or university? Yes No

(If you answered "Yes," please enclose a written explanation.)

Do you plan to participate in NCAA Division II athletics at the University of Indianapolis? Yes No

If so, what sport? _____

Please complete fully the following regarding any college course you have taken:

Office Use Only	Name(s) of ALL Colleges/ Universities Attended/Attending	Location (City and State)	Dates Attended/Attending	Degrees Earned
	#1. _____	_____	_____	_____
	#2. _____	_____	_____	_____
	#3. _____	_____	_____	_____
	#4. _____	_____	_____	_____

Please answer the following questions for each college listed above:

Credit Hours Attempted	Earned Grade Point Average	Are you in good social standing?	Are you in good academic standing?
College #1 _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
College #2 _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
College #3 _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
College #4 _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Transfer Application
Scholarship Section**

The University of Indianapolis is dedicated to meeting the educational needs of outstanding transfer students. The University of Indianapolis offers academic scholarships to qualifying full-time day transfer students who demonstrate prior college academic achievement.

Please indicate scholarships you think you qualify for:

Phi Theta Kappa Honors Scholarship
—\$5,500 Annually

Academic Transfer Scholarship
—\$5,000 Annually

To be considered for the Academic Transfer Scholarship, a student must have completed at least 15 credit hours and earned a GPA of 2.5 or better.

Ivy Tech Community College 21st-Century Achievement Scholarship
—Full Tuition

Ivy Tech Community College Graduate Scholarship—\$1,500 Annually

For information regarding the criteria for these scholarships, visit <http://admissions.uindy.edu/transfer/> or <http://admissions.uindy.edu/ivytech/>. Once you are admitted, more detailed information on these scholarships will be sent to you.

United Methodist Award—\$2,500

Based on United Methodist Church membership.

Eligible applicants should complete this information:

I certify that I am a member of the:

United Methodist Church.

The minister's name is:

Faith or Community Service Grant
Up to \$2,500 Annually *Based on:*

Evidence of service through participation or volunteerism in community service.

Description of services can be listed below or on a separate sheet of paper.

Name of community service provided:

Hours of service: _____

Name of service organization supervisor:

Phone: _____

OR:

Active membership in a mainline religious organization (e.g., church, synagogue, etc.)

Name of religious organization:

Name of official religious organization representative (e.g., minister, priest, etc.):

Family Information (optional)

Parent / Guardian 1

Name _____

Above is Mother Father Guardian

Is mother still living? Yes No

Marital Status _____

Complete Address (if different from yours) _____

Home Phone _____

Work Phone _____

Cell Phone _____

E-mail Address _____

College _____

Highest Degree Earned _____

Occupation _____

Employer _____

Parent / Guardian 2

Name _____

Above is Mother Father Guardian

Is father still living? Yes No

Marital Status _____

Complete Address (if different from yours) _____

Home Phone _____

Work Phone _____

Cell Phone _____

E-mail Address _____

College _____

Highest Degree Earned _____

Occupation _____

Employer _____

If you have brothers and sisters, please list them below.

Name _____ Age/Grade _____

Name _____ Age/Grade _____

Name _____ Age/Grade _____

To whom should information intended for parents be addressed?

Both father and mother Father Mother Legal guardian

Other _____

Note: These scholarships are awarded regardless of financial need. When a recipient qualifies for more than one University award (such as the Academic Transfer Scholarship and the United Methodist Church or Faith or Community Service Grant), only the highest award will be offered. The Ivy Tech Community College Graduate Scholarship, however, may be added to any one of these awards. Additional sources of financial assistance may be available to transfer students who file the FAFSA and qualify for additional assistance.

Miscellaneous Information

How did you become interested in the University of Indianapolis? _____

Who or what will most influence your enrollment plans? _____

Applicant's Statement

I certify that the information given on this application is complete and accurate to the best of my knowledge and that I am attending or have attended no college or university other than those listed. I understand that all transcripts and other documents submitted to the University of Indianapolis in support of my application become the property of the University of Indianapolis and will not be returned to me. I further understand that any material misrepresentation of any information on this form will render me subject to immediate dismissal from this University. I hereby apply for admission, and, if accepted and enrolled, agree to respect the ideals and comply with the regulations of the University of Indianapolis.

Signature of Applicant _____ Date _____

UIndy Academic Majors, Minors and Concentrations

Accounting/Non-CPA
 Accounting/CPA
 Actuarial Science
 Anthropology
 Archeology
 Art
 Athletic Training
 Biology
 ● Cell & Molecular
 ● Science & Technical Writing
 Business (See Management & Administration)
 Chemistry
 ● Biochemistry
 ● Chemical Physics
 ● Environmental Chemistry
 ● Industrial Chemistry
 Communication
 ● Corporate Communication
 ● Electronic Media
 ● Human Communication
 ● Journalism
 ● Sports Information
 Community Health Education
 Computer Science
 Criminal Justice
 ● Corrections
 ● Law Enforcement
 Earth- Space Science
 ● Environmental Science
 ● Environmental Geology
 Economics

Education
 All Grade Teaching
 With majors in
 ● Music
 ● Physical Education
 ● Visual Arts
 Elementary Education
 Secondary Education
 With majors in
 ● Business
 ● Chemistry
 ● Earth-Space Science
 ● English
 ● French
 ● German
 ● Life Sciences (Biology)
 ● Mathematics
 ● Physics
 ● Social Studies
 ● Spanish
 ● Theatre
 Engineering/Computer*
 Engineering/Electrical*
 Engineering/Mechanical*
 English
 ● Creative Writing
 ● Literature
 Entrepreneurship
 Environmental Science
 Exercise Science
 Experiential Studies
 ● Applied History
 ● Applied Theatre
 ● Outreach Anthropology
 Finance
 French
 German

Global Leadership
 History
 ● Modern European History
 ● Non-Western History
 ● Pre-Modern History
 ● United States History
 Human Biology
 Human Resource Management
 Information Systems
 International Business
 International Relations
 Liberal Arts
 Management & Administration
 Marketing
 Mathematics
 Medical Technology*
 Music
 ● Jazz Studies
 ● Organ & Church Music
 ● Technology & Recording
 ● Theory/Composition
 Music Performance
 Nursing
 Operations & Supply Chain Management
 Philosophy
 Physical Therapy Assistant
 Physics
 ● Laboratory Instrumentation
 ● Scientific Computing
 Political Science

Psychology
 ● Occupational Science
 Pre-Art Therapy
 Pre-Dentistry
 Pre-Law
 Pre-Medical
 Pre-Medical Illustration
 Pre-Occupational Therapy
 Pre-Optometry
 Pre-Pharmacy
 Pre-Physical Therapy
 Pre-Theology
 Pre-Veterinary Science
 Religion
 Respiratory Therapy*
 Social Work
 Sociology
 Spanish
 Sport Management
 Sports Marketing
 Studio Art
 Theatre
 ● Musical Theatre
 Undeclared/
 University Studies
 Visual Communication Design
 Youth Ministry Training

 ● Denotes academic concentrations within a major area of study
 * Denotes programs that must be partially completed at another institution

UNIVERSITY *of* INDIANAPOLIS®

Office of Admissions
1400 East Hanna Avenue
Indianapolis, Indiana 46227

Transcript Request Form

To the Applicant

Please complete the applicant section of this form, and take it or send it to your high school or college.

To be completed by applicant.

To _____
Name of High School or College

Please send an official copy of my transcript and the information requested below, if applicable, to the University of Indianapolis at the address listed at the bottom of this page.

Name _____ (_____)
Last First M.I. Maiden

Street Address _____

City _____ State _____ Zip Code _____

Date of Graduation _____ Date of Birth _____

Today's Date _____ Social Security Number (optional) _____

Your Signature _____

To Be Completed by High Schools:

High School Official: Please answer the questions below if the information is not on the transcript, and attach this form to the official transcript.

1. Anticipated or actual date of graduation _____

2. Current or final class rank _____

3. SAT: CR _____ M _____ W _____

SAT: CR _____ M _____ W _____

4. ACT: E _____ M _____ R _____ SR _____ CO _____

ACT: E _____ M _____ R _____ SR _____ CO _____

5. This applicant is: recommended for admission.
 recommended with reservation for admission.
 NOT recommended for admission.

6. Is this student a 21st-Century Scholar? Yes No (*Indiana students*)

7. Which diploma is this student working toward? Core 40 Diploma Academic Honors Diploma (*Indiana students*)

Comments _____

Counselor Name _____ Phone _____

Counselor Signature _____ Title _____

Mail to: University of Indianapolis, Office of Admissions, 1400 East Hanna Avenue, Indianapolis, IN 46227-3697

Costs, 2009–2010

Per Year

Tuition: Full-time (12–18 hrs.)	\$20,970
Room and board with 19-Meal Plan.....	\$8,040
Room and board with 14-Meal Plan.....	\$7,610
Room and board with 10-Meal Plan.....	\$6,910
Application fee	\$25
Health Fee.....	\$50

Payment of charges is expected on or before Final Payment Day for each semester.

Both commuter and residence hall student comprehensive fees include payment of subscriptions to the University newspaper; admission to all home athletic contests, most theatre and music performances, and most all-school social events; library services, and many laboratory fees.

Part-time tuition rates for day classes may be obtained by contacting either Admissions or the Bursar's Office.

For information on financial aid (scholarships, grants, loans), refer to the General Information Section of the application or refer to the University of Indianapolis Financial Aid Planning Guide or Web site at <http://finaid.uindy.edu>.

2010–2011 Calendar Year (Tentative)

Semester I begins	August 30, 2010
Semester II begins	January 17, 2011
Spring Term begins	May 9, 2011
Summer Session I begins	May 16, 2011
Summer Session II begins	July 5, 2011

Registration is in advance of the above dates.

Please enclose the required \$25 application fee or appropriate fee waiver request and forward with this form to the Office of Admissions at the address indicated. The application fee pays for a portion of the processing and evaluation expense only and is 100 percent nonrefundable. Please make check or money order payable to the University of Indianapolis.

The University of Indianapolis accepts qualified applicants for admission without regard to race, color, sex, sexual orientation, age, religion, creed, or ethnic or national origin. It furthermore does not discriminate on any such basis in the administration of its programs and makes all programs available to the physically challenged. The graduation rate for full-time students entering the University in the fall of 2000 was 50 percent.

If you need special accommodations with the application process, please contact the Office of Admissions.

To schedule a campus visit or request more information, call or write the Office of Admissions. Hours are Monday–Friday, 8 a.m.–4:30 p.m.; Saturday, 9 a.m.–noon.

UNIVERSITY *of*
INDIANAPOLIS®

Office of Admissions

1400 East Hanna Avenue
Indianapolis, Indiana 46227-3697
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