

Your 2016-17 FAFSA (Free Application for Federal Student Aid) requires additional information in order to verify that you are either a citizen or national of the United States, a permanent resident of the United States, or an eligible noncitizen of the United States. You may provide proof of your eligible citizenship or immigration status in one of two options: (1) presenting original documents for photocopy and validation in person directly through the Office of Financial Aid, or (2) utilizing a Notary Public Official to certify the presentation and photocopy of your original documents. You may not mail, scan, or fax copies of your original documents or a valid unexpired government-issued photo identification without this signed affidavit and use of a Notary Public Official.

OPTION 1: In-Person Presentation of Original Citizenship/Eligible Noncitizenship Documents
(to be signed at the institution)

The student must appear in person at the University of Indianapolis to provide proof of U.S. citizenship or eligible noncitizenship status directly to a school official in the Office of Financial Aid. The school also will request to see a valid unexpired government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport.

- **Acceptable original documents for Proof of U.S. Citizenship:** Original birth certificate, Certificate of Birth Abroad, Passport, or Naturalization Certificate.
- **Acceptable original documents for Proof of Eligible Noncitizenship:** Alien Registration Receipt Card (I551), proof of permanent residency status, or evidence from the Immigration and Naturalization Service that you are in the United States for other than a temporary purpose with the intention of becoming a citizen or permanent resident.

I certify that I, _____, presented original documents for photocopy as well as a
(print student's full name)

valid unexpired government-issued photo ID directly to the Office of Financial Aid for the purpose of validating my U.S. Citizenship or Eligible Noncitizenship status.

*Student's Signature: _____

Date: _____

Student's ID Number: _____

| OFFICE OF FINANCIAL AID USE ONLY— STATUS VALIDATION ITEMS |
|---|
| ARN # _____ |
| <input type="checkbox"/> RNANA updated with ARN # (if applicable) |
| <input type="checkbox"/> Secondary Paper Confirmation needed: Yes <input type="checkbox"/> No <input type="checkbox"/> (DHS-USCIS Form G-845 sent, photocopies attached, if yes) |
| <input type="checkbox"/> ROAHOLD Code (CI) set until confirmation received |

| OFFICE OF FINANCIAL AID USE ONLY—PHOTOCOPY |
|--|
| Date: _____ (original document & ID photocopied) |
| Expiration date(s) verified: _____ (Official's initials) |
| <input type="checkbox"/> Update ROANYUD field 21—DD—MMM—YYYY |
| <input type="checkbox"/> Copies attached |
| _____ (Institutionally Authorized Individual, printed name) |
| _____ (Institutionally Authorized Individual Signature) |

*By signing and dating this worksheet, I certify that (1) I am the student and (2) all of the information reported on this form is complete and correct. (Warning: If you purposely give false or misleading information on this worksheet, under federal law you may be fined \$20,000, be sentenced to jail, or both.)

OPTION 2: In-Person Presentation of Original Citizenship/Eligible Noncitizenship Documents to a Notary

(to be signed with Notary Public Official)

If the student is unable to appear in person at the **University of Indianapolis** to provide proof of U.S. citizenship or eligible noncitizenship status, the student must present original documents to a Notary Public Official, along with a copy of a valid unexpired government-issued photo identification card (ID) bearing his/her portrait (or likeness).

- **Acceptable original documents for Proof of U.S. Citizenship:** Original birth certificate, Certificate of Birth Abroad, Passport, or Naturalization Certificate.
- **Acceptable original documents for Proof of Eligible Noncitizenship:** Alien Registration Receipt Card (I551), proof of permanent residency status, or evidence from the Immigration and Naturalization Service that you are in the United States for other than a temporary purpose with the intention of becoming a citizen or permanent resident.
- **Valid unexpired government-issued photo ID:** A driver's license, other state-issued ID, or passport.

I certify that I, _____, am the individual signing this statement, and I am
(print student's full name)

providing a copy of my original documents along with a copy of a valid unexpired government-issued photo identification card bearing my portrait (or likeness). I also certify that the Notary Public Official made these photocopies, and the copies are the true, exact, and complete copies of the originals issued to me.

*Student's Signature: _____ Student's ID Number: _____ Date: _____

List of Document(s)

| NAME OF VALID UNEXPIRED PHOTO ID | EXPIRATION DATE OF VALID PHOTO ID | ISSUING AUTHORITY OF VALID PHOTO ID |
|----------------------------------|-----------------------------------|-------------------------------------|
| | | |

| NAME OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S) | EXPIRATION DATE (IF ANY) OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S) |
|--|--|
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**By signing and dating this worksheet, I certify that (1) I am the student and (2) all of the information reported on this form is complete and correct. (Warning: If you purposely give false or misleading information on this worksheet, under federal law you may be fined \$20,000, be sentenced to jail, or both.)*

| NOTARY CERTIFICATE OF ACKNOWLEDGMENT |
|---|
| State of _____ City/County of _____ On _____, before me, _____ <small>(date) (Notary's printed name)</small> Personally appeared, _____, <small>(printed name of signer)</small> and provided me original citizenship/eligible noncitizenship documents and his/her unexpired government-issued ID to photocopy. Notary signature: _____ Commission Expires: _____ |

| NOTARY OFFICIAL SEAL |
|----------------------|
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